

# 5-MINUTE DATA DIVE



A suggested routine to make meaning of your ST Math data in 5 minutes daily.

**Weekly Goals:** 60+ minutes | \_\_\_\_ Puzzles | \_\_\_\_ % Puzzle Goal Progress

	MONDAY	TUESDAY	WEDNESDAY/THURSDAY	FRIDAY
DESCRIPTION	<b>My To-Dos</b> Click Reports → Overview → Notice My To-Dos → Click View Details	<b>Groups</b> Click column headings to sort alphabetically to identify groups: <ul style="list-style-type: none"> <li>• Last Played (Level)</li> <li>• Last Played (Objective)</li> </ul>	<b>Monitor Daily Usage</b> Click on Reports → Usage → scroll down to the Daily Chart → select a cell to view details	<b>Reflect</b> Click column headings to sort - ascending and descending order: <ul style="list-style-type: none"> <li>• Puzzle Goal Progress</li> <li>• This Week Puzzles</li> <li>• This Week Minutes</li> </ul>
ACTION ITEMS	<b>Alerts:</b> Who has an alert? How will you help them overcome this hurdle?	<i>List students on the same level and same objective.</i>	<i>Are students playing for the expected time?</i> <i>Are there students with high minutes but low puzzles?</i>	<b>Percent progress goal:</b> Who met the goal? If not, what were the barriers?
	<b>Celebrations:</b> Who completed an objective in the last 7 days? Who overcame a hurdle (cleared an alert)? How will you celebrate them?	<i>How will you facilitate productive partner or group work?</i>	<i>Who is not on track this week?</i> <i>What action steps can you take?</i>	<b>Puzzle goal:</b> Who met the weekly puzzle goal? If not, what were the barriers?